



TECHNO INTERNATIONAL NEW TOWN

(Formerly known as Techno India College of Technology)

Block - DG 1/1, Action Area 1, New Town, Kolkata - 700156, West Bengal, India

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CIRCULAR

Subject: Formation of Institute Level Technical Review & Condemnation Committee

It has been declared that an "Institute Level Technical Review & Condemnation Committee" of Techno International New Town has been formed with the following members from the different departments. The main objective of the committee will be as follows:

1. This committee will identify the different laboratory equipment including computers to declare as scrap for upgradation or disposal purpose.
2. This committee will take the decision for service and repair work of different equipment including computers if needed.
3. This committee will also review infrastructural modification and alteration required time to time.
4. Check if relevant rules and procedures are followed while preparing proposals for write off/disposal from stores.
5. Recommend for Write Off /disposal within the limit of the HOI and recommend for sanction from the apex if the limit exceeds.
6. The Committee must review the activities at least once a semester and take necessary decision as and when deemed fit and record the decision in form of minutes.

Convener of Committee:

1. Dr. Swagata Paul, Academic Coordinator, TINT

Committee Members:

1. Dr. Milan Basu, HOD, EE
2. Prof. Bikash Shadnukhan, Asst Prof., CSE
3. Prof. (Dr.) Ayan Chakraborty HOD, IT
4. Dr. Manabendra Maiti, HOD, ECE
5. Prof. Indrajit Pandey, HOD, AEIE
6. Dr. Sanjay Das Neogi, HOD, CE
7. Dr. T. K. Nandi, HOD, ME
8. Dr. Amlan Ghosh, HOD, MCA
9. Dr. Sayantika Bose Chakraborty, HOD, BSH
10. Prof. Ipsita Ghatak, HOD, MBA, TINT
11. Mr. Titas Dutta, Technician- H/W & Network,
12. Mr. Deb Kumar Kundu, Store & Procurement, T
13. Mr. Debjit Sengupta, Accounts, TINT

CC:

1. All departments
2. Admin Office

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Dr. R. T. Goswami
Director